

# His/Her Worksheet

Defining the roles for each partner in your Premier business is critical to a smooth running ship. Below is a list of typical Premier activities. Sit down with your partner and go over the list to decide which one of you will be responsible for each item. This is not supposed to be a rigid delegation of tasks. This is to help you and your spouse share expectations of how you will work effectively together. Often, conflicts arise simply because neither partner understands whose job it really is – if anyone’s at all.

Activity/Job Description	His	Hers	Ours
<b>HOME SHOW PREPARATION</b>			
Share Marketing Plan with Hostess	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hostess Coach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mail/Deliver Invitations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean/Tag Jewelry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prepare Folders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arrange Child Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Load Vehicle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Set Up Home Show	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hostess Pre-Show Talk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>HOME SHOW PRESENTATION</b>			
Introduction to Premier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fashion Show	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hostess Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Opportunity Presentation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Golden Guarantee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work The Table	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Take The Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>OFFICE WORK</b>			
Close Show	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submit Order to Premier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Track Contests & Awards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organize & File Shows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select/Order Serve-Us-Store Items	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Track Business/Monitor Expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
File Taxes (Annual/Quarterly)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>OPPORTUNITY PRESENTATION</b>			
Set Up One-on-One	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
About Premier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Golden Guarantee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hostess Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Home Show (50%)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sponsoring (10-10-10)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$395... Benefits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training Show / Quick Start	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drawings / Giveaways	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>